



**Minutes of Parochial Church Council Meeting - Monday September 24th 2018
at Rothley Church of England Primary School Academy – 19.15 for 19:30 p.m.**

Present:

Revd. Rob Gladstone, (chair) Clive Jackson, Jonty Pilbeam, Angela Neill, Mike Ferguson, David Wilson, Sue Wilson, Wendy Ferguson, Cath Jagger, David Salt, Linda Poole, Alison Godfrey, Kate Cooper, Susan Pinkus (Secretary).

Guest Speaker Jon Barrett

1. Opening Prayers/Reading/ Introduction and welcome to Jon Barrett, Diocesan Mission and Communication Enabler

Rob read from Acts 13. V42-52 The emphasis in this passage is 'The Word of the Lord'... Have confidence in the scriptures. The forthcoming Bishop's Weekend is a chance to spread the word but we must ensure that it continues afterwards not least of all for our own growth.

Introduction to Jon Barrett, former Vicar of Thurnby Church for 11 years, who has been in post at St Martins House for a year now.

2. Bishop's Big Conversation Mission: Jon Barrett

There have been 6 Bishop's Big Conversation weekends already in both urban and rural communities. This is NOT a visit for 'Show and Tell'. The Bishop wants to come with a group of trainee vicars (3/4) to encourage Evangelism but with an eye on the legacy after he has gone. This is the beginning of the process.

Jon's opinion was that Rothley is in a very different place to those parishes visited already. Discipleship was generally not happening there whereas in Rothley it is very much part of the ethos.

Jon will be preaching at 9 am and 10.30 am services on October 7th. These services will probably be based on Matthew 28.

Jon will visit again on October 29th for an evening of Evangelism at the church. (John 3 16, John 3 10)

How do we involve the whole Church?

Target House-group leaders, MU leaders, and disseminate to Choir, Toddler groups etc.

There is money available for this through the Growth Fund. (a sum up to £2,000)

The Bishop's team will be identified through logoed hoodies /not robed.

All publicity for this event should share the same logo.

The follow up could be immediate with the following week having Charity Carol Concert on Dec 7th.

For the future: courses running in Jan / Feb: Life Explored.

David Wilson thanked Jon.

Action: The Mission group to finalise the schedule at its next meeting on September 28th and then disseminate information.

Suggest a Banner on Bunny's field.

Action: Rob to finalise Christmas Service Plan to link with Bishop's Big Conversation.

3. Declarations of Interest: None

Apologies: None

Approval of minutes from May 14th: Agreed

Matters Arising:

Outstanding Action: RG to enlarge the leaflet outlining the new Working Groups for display purposes. Improve design by adding photographs and contact details of lead personnel.

Thanks to Linda Poole for organising the visit to Josh's new Church last weekend.

4. Reports from Working Groups:

a) Operations (see attachment)

Linda Poole has been added to this group as manager of the Old School Rooms.

The Roll of Honour has been completed and will be dedicated at the 9am service on October 28th.

Solar Panels tested on September 21st.

Gas heaters serviced October 3rd.

Sound training to be repeated.

Linda has instigated a diary for Old School Rooms bookings which will go online eventually.

Old School Rooms carpets are being cleaned September 29th.

Health and Safety (nothing to report)

b) Building Improvement

The time is right to appoint an architect (see document sent out prior to meeting). There were concerns that costs would run out of control but hopefully the document assuages these fears. The work done already by Ken Arkley will be shown to any new architect appointed. Fund raising will be built into the plan. It is hoped that this will be ready to present to the congregation by April/May 2019. The PCC approved the proposal to recruit an architect to draw up a concept plan for a servery and toilets at the west end of the church for a maximum

fee of £3,000 and to inform the congregation that this project is being resumed after a two-year gap.

Action: Building Improvement Group to produce an information flyer including a resume of the history of the project; explanation of current plans and actions and how these relate to the original; ballpark cost; names of the members of the working group and invitation to ask questions or make comments. This needs to be issued as soon as possible and drawn attention to at each service by a lay member of the group.

c) Brief Comment from Discipleship/Loneliness

Loneliness: The group have met twice now and begun to see a way forward. Using the notice board to engage with the congregation. We are already doing a lot. (see activities attachment) Please see attachments to these minutes.

Discipleship : Thinking about opportunities to grow. An information leaflet will be ready at the end of November to share with the congregation and at BBC weekend.

d) Finance

Year-end forecast 2018 and draft budget 2019

At the beginning of the year we were optimistic that the General Fund would break even at the end of 2018 despite a projected £2,200 deficit. Congregational giving has not been as high as expected and even with the current year's Sunday School and School expenditure moved to the Children and Families Restricted Fund, as agreed at the last PCC, the projected deficit is now £2,800.

Two actions were suggested:

1. General Fund giving is to be addressed with the congregation early in 2019 when the outcome of 2018 is certain and the budget for 2019 has been confirmed.
2. In an attempt to balance the accounts for 2018 it was proposed to move non-routine maintenance expenditure for the church and OSR out of the General Fund and use other available money to pay for this. The July accounts had been prepared to demonstrate this proposal.

In the July General Fund accounts, removing non-routine maintenance expenditure for the church and OSR resulted in an expected deficit of £1,500 at the end of 2018 but we remain optimistic that we will break even.

Looking at the Statement of Financial Activities at July 31st 2018, the following actions were proposed.

1. The designated Church Reordering Fund be renamed **Church Buildings Improvements Fund** .. *All agreed*
2. The designated Children and Families Fund be closed and its balance of £19,800 be allocated as follows: £5,000 to a new **OSR Maintenance Fund** to cover non-routine expenditure on maintenance and equipment in 2018 and 2019. The remainder (£14,841.40 be transferred to General Fund until required and allocated for another purpose. ..*All agreed*

3. The designated Quinquennial and Fabric Fund be renamed **Church Maintenance Fund** to cover non-routine expenditure on maintenance and equipment for the church. The current balance of £4,796 is expected to be sufficient for 2018 and 2019. *All agreed.*
4. A further legacy payment of £61 received from the estate of the late Lysbeth Graham to be allocated to the Church Maintenance Fund. *All agreed.*

Church Photocopier We have been paying for this on a lease purchase agreement which comes to an end in May 2019.

Action: Sue Wilson to ask the Finance Committee to look at this and also to involve David Salt.

Annual Review of Parish Organisation Statement

This was agreed, with the addition of the recording of the appointment of a Health and Safety Office, Mark Hardie.

Linda Poole thanked Sue Wilson for her clarity in explaining the finances.

5. Vicar's Report:

Sue Wilson asked that the PCC record their thanks to the Children's Work Team for pulling together to ensure that this work continues successfully in the light of recent changes. There is now a healthy structure and plan in place for this term.

6. Review of Meeting

Jon Barrett was very good and we enjoyed praying with him.

The working groups seem to be coming together and moving forward.

Another relaxed and yet fruitful meeting from this very cohesive group.

NB Just a reminder to the PCC from Wendy Ferguson that all those still in need of safeguarding training C1 please see Wendy or look out for a date in the near future. (The certificate of completion has a life of 3 years.) Dates for training events will appear on the website and the safeguarding board at the back of church.

7. Closing prayers

Meeting closed at 21.30.

The next meetings:

Business Committee: Wednesday 14th November 56 Grangefields Drive

Next PCC on Monday 26th November 19.15.for 19.30 start at Rothley School

Paperwork and reports to Susan Pinkus by **Sunday, November 11th** please. A report on the Annual Health and Safety Review and the Annual Review of our Safeguarding policies and procedures are due at the next meeting.